

Mayor Kilpatrick called the Agenda Meeting to order at 8:13 PM followed by a salute to the flag.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Morelos announced that this Agenda Session Meeting being held on Monday, March 9, 2020 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Mayor Victoria Kilpatrick
Councilpersons Dalina, Enriquez, Maher, McGill, Novak, Roberts.

Absent: None

Others Present: Daniel Frankel, Business Administrator
Denise Biancamano, C.F.O./Treasurer
Jessica Morelos, Municipal Clerk
Michael DuPont, Borough Attorney
Jay Cornell, P.E., Borough Engineer
Nicole Waranowicz, Asst. Municipal Clerk

Others Absent: None

- **OLD BUSINESS:**

- Mayor Kilpatrick announced that the following Ordinance(s) will be voted on at the March 23, 2020 meeting.

ORDINANCE #496-20

AN ORDINANCE AMENDING CHAPTER XVII "PARKS AND RECREATIONAL AREAS" OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF SAYREVILLE
(Recreation Committee - Co. Enriquez - Public Hearing 3-23-20)

ORDINANCE #497-20

AN ORDINANCE AMENDING CHAPTER XVII "PARKS AND RECREATIONAL AREAS" OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF SAYREVILLE
(Recreation Committee - Co. Enriquez - Public Hearing 3-23-20)

ORDINANCE #498-20

AN ORDINANCE AMENDING CHAPTER II, "ADMINISTRATION", SECTION 2.15 "DEPARTMENT OF RECREATION" OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF SAYREVILLE
(Recreation Committee - Co. Enriquez - Public Hearing 3-23-20)

ORDINANCE #499-20

AN ORDINANCE AMENDING CHAPTER II, "ADMINISTRATION", TO AMEND SUBSECTION 2-33 "RECYCLING COMMISSION" AND TO DELETE SUBSECTION 2-33.6 "GREEN TEAM" OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF SAYREVILLE
(Public Works Committee - Co. Novak - Public Hearing 3-23-20)

COMMUNICATIONS & COMMITTEE REPORTS

➤ **ADMINISTRATIVE & FINANCE – Councilwoman Roberts**

A) **Minutes & Departmental Reports: NONE**

B) **Committee Reports:**

1) She commented about the rules for becoming a municipally sponsored Organization and she finds the ordinance to be a little loose. She also

stated that it allows existing teams to have a bigger presence and difficult for other leagues. She also commented about signups happening at a political building.

Councilwoman Novak stated that right now we do not have a real recreation facility and wanted to thank the Sayreville Democratic Organization for allowing them to use their headquarters.

Mayor Kilpatrick thanked the Sayreville AA and Sayreville Democratic Organization for opening up their doors and allowing this. She stated that all organizations offer signups online so that any individual wouldn't feel uncomfortable about stepping into a political organization's headquarters. She stated that Sayreville Little League was doing signups at Modell's.

Mr. Corby explained how they got to do the signups at Modell's.

Council President Novak stated that she has been the liaison to the Commission on Aging and she had people coming up to her to complain that the Republican Party was registering people at the Senior Center. She stated she had no problem with that and didn't bring it up at all.

➤ **PLANNING & ZONING – Councilman Dalina**

A) **Minutes & Departmental Reports: NONE**

B) **Notice to Adjacent Community/Property Owner -**

1) Notice of **Application before the Sayreville Planning Board**

on March 4, 2020 that Hercules LLC seeks minor site plan approval for the installation of a modular building to serve as a changing facility for employees located at 50 S. Minnisink Avenue.

2) Ordinance received from the **Twp. of Old Bridge** amending their Land Development Ordinance.

- Receive & File.

C) **Committee Reports:**

1) Wished everyone a Happy International Women's Day.

2) He stated that there are more COVID-19 cases popping up and that Gov. Murphy declared a State of Emergency.

Mayor Kilpatrick stated that COVID-19 has reached international levels. She thanked the Board of Education has done keep the parents informed and minimize the risk at school. She stated she spoke with the Business Administrator and they are arranging a meeting with OEM for Wednesday so that they can go over any protocols in reference to pandemic preparations. Mayor also stated that she had the business administrator reach out to the IT Director in case there comes a time that the Borough has to shut down that the essential departments will be able to operate. She stated they needed to make sure that the Senior Center is cleaned and sanitized and to make sure the senior population has the most up to date information. Mayor stated that the municipality is doing everything possible to stay on top of this.

Council President Novak stated it is very important to wash your hands but if you wash them too much they will dry and crack and then you will be more susceptible so also put moisturizer on.

➤ **PUBLIC SAFETY – Councilman McGill**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

1) Board of Health minutes of February 6, 2020.

- Seconded by Councilwoman Novak.

B) Notice of retirement received from Sean Sweringa as Police Officer in the Sayreville Police Dept., effective June 1, 2020.

- Receive & File

C) **Coin toss requests** for the corner of Washington & Ernston Road received from:

- 1) OLV Knights of Columbus on June 13 and June 14, 2020.

- Approved.

D) **Request to Travel** received from:

- 1) Engine Co. No. 1 to attend the Annual Golf Outing on April 24, 2020 in Colts Neck.

- Approved.

E) Committee Reports:

- 1) Progress.

➤ **RECREATION – Councilman Enriquez**

A) **Minutes & Departmental Reports: NONE**

B) Application for a **Special Event** received from the following:

- 1) First Presbyterian Church to conduct a Flea Market on Saturday, June 6, 2020 (rain date June 13, 2020) 7AM-2PM on their grounds.

- Approved.

C) Committee Reports:

- 1) Reported on recreation bus trips.

➤ **WATER & SEWER/ENVIRONMENTAL – Councilwoman Maher**

A) **Minutes & Departmental Reports: NONE**

B) Committee Reports:

- 1) She commented that she was very happy about the Borough being on social media.
- 2) Coffee with a Councilman/Councilwoman will be held the last Tuesday of the month at the Senior Center.
- 3) Commuter meeting next week.

➤ **PUBLIC WORKS – Council President Novak**

A) **Minutes & Departmental Reports: NONE**

B) Committee Reports:

- 1) She stated that she's very proud to be sitting up there with fine women and gentlemen. She thanked everyone for the prayers on the snow condition.

➤ **MAYOR – Victoria Kilpatrick**

- 1) Resolution supporting the Wyland National Mayor's Challenge for Water Conservation.

- Resolution.

- 2) She commented that she was very proud to be sitting up there on this year's Women's International Day and hoped they could continue to do it next year.

➤ **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- **Admin. & Finance**

- 1) Authorization to increase Liquor License renewal fees from \$2,000.00 to \$2,250.00 in year 2020 and increase to \$2,500.00 in year 2021 for all Consumption and Distribution Licenses and increase Club Licenses from \$140.00 to \$160.00 in 2020 and increase to \$188.00 in 2021.

- Ordinance.

- 2) Authorization to amend Section 33-11 Disabled Veteran's Tax Refunds to comply with the application.

- Ordinance.

- 3) Authorization to submit paperwork for the grant application to the Department of Community Affairs for Bailey Park in the amount of \$500,000.00.

- Resolution.

- 4) Authorization to amend AFSCME Salary Ordinance to add Water Repairer III.

- Ordinance.

- Planning & Zoning

- Public Safety

- Public Works

- 1) Authorization to advertise for bids for Gasoline and Diesel Fuel.

- Resolution.

- Recreation

- 1) Authorization for the Sayreville Public Library to apply for a grant through the New Jersey Library Construction Bond Act.

- Resolution.

- Water & Sewer

- 1) Authorization to appoint Paul Conlon from Water Treatment Plant Operator to Laborer 1 in the Water & Sewer Dept., effective March 16, 2020.

- Approved.

- 2) Authorization to promote Jeff Downs to Water Treatment Plant Operator from Pumping Station Operator in the Water & Sewer Dept., effective March 16, 2020.

- Approved.

- 3) Authorization to promote Zachary Wranovics to Pumping Station Operator from Laborer 1 in the Water & Sewer Dept., effective March 16, 2020.

- Approved.

- 4) Authorization to appoint Aaron Smith to Laborer 1 in the Water & Sewer Dept., effective April 1, 2020.

- Approved.

- 5) Authorization to advertise for bids for Water Meters and Related Equipment.

- Resolution.

- Recreation

- Water & Sewer

➤ **C.F.O. - Denise Biancamano**

- 1) Budget Transfer Resolution

- Resolution.

➤ **BOROUGH ENGINEER - Jay Cornell**

- 1) Improvements to Haag Street – Closeout of Contract and Change Order (Verbal Report).

- Resolution.

- 2) Hercules Village Area Water and Sanitary Sewer Improvements – Closeout of Contract and Change Order (Verbal Report).

- Resolution.

➤ **BOROUGH ATTORNEY - Michael DuPont - NONE**

- **EXECUTIVE SESSION (None)**

- **PUBLIC PORTION**

Mayor Kilpatrick opened the meeting up to the public for any and all questions or comments.

Those appearing were:

- Steve Melanaski, 28 Scarlett Drive

Mr. Melanaski questioned if the Public Library and School Board could partner for more space or funding in order to help the library.

Mayor Kilpatrick stated that she has worked very hard to bring a partnership and relationship to the Board of Education. She stated some of the things they already discussed was improvements to Burke's Park regarding the path way, bringing in another SRO into the Upper Elementary School and a bus depot. She stated they are working together to come up with cost sharing services.

- Christina Davis, 92 Miller Avenue.

Ms. Davis stated that one of the benefits of being a municipally sponsored organization is having access to Borough buildings. She stated that Sayreville Soccer reached out to BARK which is an app that parents can put on their phone to help monitor their children with at risk activities. She stated that they became an affiliated program with them and they offered to give them a kickback. She stated that they asked them to give residents of Sayreville 10% off instead of Sayreville Soccer receiving a kickback. She also stated that it is a subscription.

No further appearances.

Mayor Kilpatrick called for a Motion. **Council President Novak made a motion to close the Public Portion. Seconded by Councilman Dalina.**

Roll Call: Voice Vote, all Ayes.

ADJOURNMENT

No further business. **Council President Novak to adjourn the Agenda Session. Motion was seconded by Councilman Dalina**

Roll Call – Voice Vote, all ayes. Carried.

Time: 8:40 P.M.

Respectfully Submitted,

Jessica Morelos, RMC
Municipal Clerk

Date Approved: _____